

Infrastructure/Facilities Committee

Friday, August 20, 2010

Members Present: Jack Lynch, Rick Downey, Dave Richards, Gary Ghio, Garrett Walker, Jon Kitchell, Steve Flaigg, Dave Hanham and Mary Kelly

Others Present: Gary Croletto

Meeting called to order at 8:30 a.m.

PUBLIC COMMENT

There was no comment from the public.

Item #5c was moved forward for discussion.

5c. ODOR ON FINNEGAN LANE

John Broeder asked the City to inform the residents on Finnegan of the progress being done to eliminate the odor on Finnegan.

Robin Dobel requested the pellets be changed more often.

Direction: Jon Kitchell was given direction to provide Council and City Administrator with prices for double sized pellet filter.

Direction: City Engineer to research possible grants to fund odor project

Direction: Mary to provide copies of Siphon alignment project chosen by Council - Option #3 - to Finnegan Lane residents

Direction: Keep as on-going item on agenda

1. S.E.I. WASTE CONNECTIONS PRESENTATION: WASTE COLLECTION PILOT PROGRAM

Suzanne introduced Scott Shreves, SEI District Manager and David Castle, SEI Operations Supervisor. They presented information on a pilot program for trash, yard waste and recycle collection within the City. The program would last about 4 months and S.E.I. will provide data at the end of the pilot period for the City to review to determine if the program should be continued, expanded or discontinued. Council Member Downey questioned if there would be an increase in costs to the residents and asked for a breakdown. It was agreed that if approved by Council, the pilot program should be implemented on March 1, 2011.

Direction: S.E.I. to provide cost information for 3-cart program.

Direction: S.E.I. to make presentation to Council at September meeting.

2. BRET HARTE HIGH SCHOOL AQUATIC CENTER

Staff reported that the school has met all of the City's requirements and passed inspection.

Direction: Staff to draft letter to the school for their signature agreeing to notify the City of discharge procedures such as frequency, quantity, time of day when discharge of pool water., etc.

Direction: Continue item to September meeting

3. WATER PLANT PROJECTS (continued from June meeting)

- a. Status of replacement of Combined Flow Meter: Meet at City Hall to visit water plant Wednesday at 1:30.
- b. Elimination of overflow from Settling Basin
Still monitoring manually – waiting for cost proposal.

- c. Status of Water Treatment Plant Priority Projects
Projects on schedule per Garrett.

Handouts from Garrett showing proposals and cost of priority projects (including items a), b) and c).) Council Members agreed to move forward with recommended projects. Garrett to provide comprehensive report and costs of projects and present to entire Council.

Direction: Recommend approval of proposed projects to Council. Agendize for September 7th meeting.

- d. Review of water production and water delivered units
Direction: Continue to include graphs in monthly packet
- e. Alternate water source/supply program at UPA
Nothing new to report
Direction: Continue item to September meeting

4. WASTEWATER PLANT PROJECTS

- a. Status and Charting of Wastewater Plant Phase III Projects
On schedule. Garrett requested change order to Eco-logic contract to include all items listed in the scope of work. This was agreed to by Council Members.
Direction: Gary will provide pictures showing work progress.
Direction: Continue item to September meeting
- b. Influent flow meter project status
Waiting on parts/equipment. Delivery in next couple of weeks.
Direction: Continue item to September meeting
- c. Proposal for Ground water well installation project
On schedule
Direction: Continue item to September meeting
- d. Sludge disposal update
Garrett recommended City using Synagro. Council Members directed him to begin taking sludge to Synagro. Dave Richards meeting with County today to discuss.
Direction: Belt Filter Press item to be placed on September agenda.
Direction: Continue item to September meeting

5. SEWER PROJECTS

- a. 2010 Sewer Rehab Project: Easement Identification
Mary reported there are 5 parcels still needing title reports. The title companies cannot do the title researches due to the work involved and their lack of personnel. An independent researcher has agreed to research the parcels for an estimated \$1,000.00 per parcel. The Council Members decided that because the other 13 parcels had no easements attached (per the completed title reports), the City Engineer should move forward with the project (total 18 parcels) as if all of the parcels had no easements.
Direction: City Engineer to move forward with sewer project.
Direction: Continue to September meeting
- b. Purchase of Van for TV'ing Sewer Lines

Jon Kitchell reported he is having another demo done. He also will be talking directly with agencies who have their own equipment and get an idea of maintenance costs, etc. Dave Richards asked the Council if it was realistic to be moving in the direction of purchasing a van for TV-ing the lines or is it the Council's opinion that Jon should be looking at the cost of leasing equipment or hiring someone to do the work. Council Members said that leasing and/or hiring someone to do the work is the best option. Jon should focus on getting costs in that direction.

Direction: Jon will continue research on this item.

Direction: Continue to September meeting

6. NEEDS ASSESSMENT (AUDIT) FOR WATER AND WASTEWATER PLANTS –
(Continued from July meeting)

The RFP has gone out and a pre-bid meeting held. Proposals are due to City on August 27th with consultant selection September 21st.

Direction: Continue to September meeting.

7. TRANSIT TRANSFER STATION (continued from July meeting)

Steve Flaigg is waiting for a response to letter he sent to the County regarding action City is taking regarding moving the transfer station. All other work is moving forward.

Direction: Continue to September meeting

8. PROPOSITION 1B LOCAL STREETS & ROADS ANNUAL REPORTING

Gary reported that the State requires a report by October 1st of the projected use of Prop 1B funds. To date, projects being funded by these funds are two City parking lots and the transit transfer station. Mary said the Personnel/Finance committee has suggested using funds for a Heliport at the Hydrox property. Gary stated that is not a viable project for these funds. It was suggested that the remaining funds be used for landscaping at the Monte Verde 'Y'. This to be relayed to Personnel/Finance committee.

9. TRAFFIC MITIGATION FEE PROGRAM

Several changes to be incorporated by County.

Direction: Continue to September meeting

10. FUTURE NEEDS FOR WATER TREATMENT AND DISTRIBUTION

Direction: Continue to September meeting

11. FUTURE NEEDS FOR WASTEWATER AND COLLECTIONS

Direction: Continue to September meeting

12. SR4 BYPASS – UPDATE ON CALTRANS TRAVELER SIGN POSTINGS

Dave Hanham to check out City signs put up by Caltrans.

Direction: Continue to September meeting

13. STATUS OF CITY * COUNTY DISCUSSIONS RE: SPHERE OF INFLUENCE (LAFCO)

Dave Hanham still gathering information.

Direction: Hanham to schedule a meeting with County to finalize the sphere of influence.

Direction: Continue to September meeting

14. DSIGN OF STREET SIDEWALK AT CALFIRE

CalFire has submitted a request to waive the sidewalk around the tree. Will go to Planning Commission and then Council.

Direction: Continue to September meeting

15. STATUS OF NEW CALFIRE CONSTRUCTION & UTILITY REQUIREMENTS

Construction has begun.

Direction: Continue to September meeting

16. STAFFING COVERAGE AT WATER AND WASTEWATER PLANTS

Dave Richards reported there is a need for another operator at the w/ww plant. Would like to move the maintenance worker to an operator position. Garrett suggested this item wait until after the audit is completed. Council Members Lynch and Downey will meet with City Administrator and discuss.

Direction: Dave Richards to schedule meeting with Council Members Lynch and Downey

Direction: Continue to September meeting

17. STAFF UPDATES

None

ONGOING ITEMS

18. DOWNTOWN PARKING LOT RESURFACING PROJECT

On schedule. Re-Paving to begin after Labor Day.

19. REPAVING OF STOCKTON ROAD

Project complete.

Direction: Remove from agenda

20. DOWNTOWN WASTEWATER COLLECTION SYSTEM IMPROVEMENT STUDY

Nothing new to report

21. NORTH ANGELS TRUNK LINE

Nothing new to report

22. SIDEWALK UPDATE

Nothing new to report

23. SR 49 ACCESS MANAGEMENT PLAN

Dave Hanham – Moving forward

24. ANGELS CREEK TRAIL

Moving forward

Meeting adjourned at approximately 11:15 a.m.